



St. MARTIN'S ENGINEERING COLLEGE

- ESTD : 2002 • A Non Minority Institution
- Affiliated to JNTUH • Approved by AICTE
- ISO 9001:2008 Certified • Accredited by NAAC & NBA
- SIRO Recognition by MST, Govt. of India

DEPARTMENT OF INFORMATION TECHNOLOGY CONVENING ORDER - BOARD OF STUDIES

The Board of Studies is the basic constituent of the academic system of an autonomous college. Its functions will include framing the syllabi for various courses, reviewing and updating syllabi from time to time, introducing new courses of study, determining details of continuous assessment, recommending panels of examiners under the semester system, etc. The Board of studies is constituted with the following members:

S. No.	Name of the Faculty	Designation
1	Dr. R. Nagaraju, Assoc. Professor & HOD	Chairman
2	Dr. M. Dhanalakshmi, Professor, Dept of IT, JNTUH CE, Jagtial	University Nominee
3	Dr. D. Baswaraj, Professor, Dept of CSE, CMRIT, Hyd.	Educationist
4	Dr. K. Uma Pavan Kumar Assoc. Professor & HOD, Dept of CSE, MRIT, Hyd.	Educationist
5	Mrs. Lalitha Kumari Guntupalli, Director-Project Management, Netcracker Technologies Pvt Ltd. Hyd.	Industrialist
6	Dr. S. V. Achuta Rao, Professor	Faculty Member
7	Mrs. E. Soumya, Assistant Professor	Faculty Member
8	Mr. M. Ashok, Assistant Professor	Faculty Member
9	Mr. J. Lakshmi Narayana, Assistant Professor	Faculty Member
10	Ms. B.H Deepthi Sree Tata Consultancy Services, Hyd.	Alumni Member

Term: The term of the nominated members shall be three years.

Meetings: The Board of Studies shall meet at least twice a year.

Functions

The Board of Studies of a Department in the college shall:

- Prepare syllabi for various courses keeping in view the objectives of the college, interest of the stakeholders and national requirement for consideration and approval of the Academic Council.
- Suggest methodologies for innovative teaching and evaluation techniques.
- Suggest panel of names to the Academic Council for appointment of examiners.
- Coordinate research, teaching, extension and other academic activities in the Department/college.

Copy to:
Principal
IQAC

N. Ganesh
HOD- IT

Head of the Department
Department of Information Technology

St. Martin's Engineering College